

**RULES AND REGULATIONS**  
of the Metropolitan Promotional Zone  
Open Doors of the Metropolis  
1-16 December 2018

**§ 1**  
**GENERAL PROVISIONS**

1. These Rules and Regulations define the general rules of staying in the Metropolitan Promotional Zone (hereinafter: Zone) and participating in events organised within the Zone, which will operate from 1 to 16 December 2018 in Katowice.
2. The Zone is organised by Metropolis GZM (hereinafter: Organiser), headquartered in Katowice (40-053), at ul. Barbary 21 A.
3. Entry to the Zone and participation in events organised as part of the Zone are free of charge.
4. All information regarding the Zone, the Organiser as well as the events are available at the following website: [www.metropoliagzm.pl](http://www.metropoliagzm.pl).
5. The Organiser reserves the right to amend the programme of events. The Visitor is not entitled to any claims against the Organiser related to the above-indicated issue.
6. The Zone will operate on 1-16 December 2018, in the building located at Al. Korfantego 3, in Katowice.
7. The Organiser hereby communicates these rules and regulations (hereinafter "Rules and Regulations") which define in particular the Organiser's rights and obligations relating to the organisation of the Zone, as well as the Visitors' rights and obligations with regard to staying in the Zone and participating in the events organised within the Zone.
8. The Organiser states that the Zone does not constitute a mass event within the meaning of provisions of the Act on Security of Mass Events of 20 March 2009 (Journal of Laws 2009.62.504, as amended).
9. The Zone is equipped with a 24h video surveillance, the purpose of which is to improve security of persons staying within its area. The rules of operation of the video surveillance system within the area of the Zone are defined in Appendix 1 – Rules and Regulations of video surveillance.
10. Each Visitor of the Zone is obliged to read the Rules and Regulations of the Zone and those concerning the video surveillance prior to entering the Zone. They are also obliged to respect those rules.

**§ 2**  
**PRINCIPLES OF STAYING WITHIN THE ZONE**

1. The area of the Zone is available to Visitors except for zones marked with a "No entrance" sign, the Workshop Zone for workshops for children and teenagers, and the Organiser's premises, including a VIP-room.
2. By entering the area, the Visitor agrees to the provisions hereof and is obliged to respect order regulations and any other arrangements made between the Visitor and the Organiser, as well as any other provisions applicable at the site in which the Zone has been organised.
3. The Organiser may deny someone entry to the Zone if said person is under the influence of alcohol or drugs or if a person younger than 18-years-old is not accompanied by a legal guardian.
4. Visitors are obliged to be dressed adequately to the nature of the venue. Visitors are obliged to refrain from engaging in any activities which are contrary to the accepted principles of morality.
5. Visitors are forbidden to enter or stay within the Zone with the following objects:
  - a. weapons, explosives, pyrotechnic articles, flammable materials, alcohol, intoxicants or psychotropic drugs.
  - b. Other dangerous objects, in particular sharp, heavy, hard, glass or metal objects or other items which can be potentially hazardous to Participants, i.e. umbrellas, shoes, backpacks or any clothing containing hard or heavy elements which can cause damage to the health of a Participant in case of a sudden and unexpected contact.
6. Objects listed in 1b§4 hereof can be left by the Visitor in the deposit prior to entering the area of the Zone for the period which the Visitor spends in the Zone.
7. Should it be discovered that some objects have been brought by a Visitor into the Zone despite the prohibition referred to in item 1 §4 hereof, the Organiser has the right to remove said Visitor from the Zone, unless, in the case of objects referred to in item 1b §4, the Visitor immediately submits them to the deposit, in accordance with the rules laid down in 2§4 above.
8. It is forbidden to distribute, exhibit and present private promotional and information materials.
9. Distribution and consumption of alcohol within the Zone is prohibited.
10. The Organiser is not held liable for any valuables left in the cloakroom.
11. The Organiser does neither insure the Visitors, nor can be held liable on this account.
12. The Organiser is not held liable for any damage done to the property of the workshop and event participants or the loss of any valuables which occurs during those meetings.

13. The Visitors – in accordance with separate regulations – bear civil and financial liability for destruction or damage they cause during their stay in the Zone.
14. The Participant is obliged to respect safety regulations, occupational safety and health regulations, and fire protection regulations, and to follow the instructions of the Organiser and relevant authorities, including the Police, Fire Department and emergency medical services concerning these issues.

### **§ 3**

#### **LIABILITY OF THE VISITOR**

1. Visitors are obliged to read these Rules and Regulations.
2. The Organiser may record photo and video sessions during the opening of the Zone.
3. By participating in the events, the Visitors agree to their image being used in information and promotional materials.
4. It is forbidden to carry out trading activity, distribute leaflets and advertising materials, and conduct campaigns or fund-raising activities in the area of the Zone without the Organiser's consent.
5. Every Visitor to the Zone must act in accordance with the social and behaviour standards and cannot hinder the event by behaving inappropriately.

### **§ 4**

#### **SAFETY OF THE PARTICIPANTS**

1. Every Visitor to the Zone is obliged to act in such a way so as not to jeopardise the safety of other Visitors and other persons staying within the Zone, and in particular, to respect provisions hereof and provisions of law as well as to follow the instructions of the security staff and the Organiser's representatives.
2. For the purpose of ensuring safety of the Zone, the Organiser provides video surveillance for the entire duration of the event and designates its representatives as well as the security staff responsible for ongoing coordination and supervision of the Zone.
3. The Organiser may deny persons whose behaviour can cause danger to other Visitors of the Zone both entry to the Zone and the right to stay within it.
4. The Zone can be closed at any time if its functioning jeopardises the safety of its Visitors.
5. Should Visitors of the Zone notice that persons or property within the Zone are at any risk, they must:
  - a. immediately inform the security or representatives of the Organiser;
  - b. strictly follow instructions of the security staff or representatives of the Organiser;
  - c. avoid causing panic;
  - d. allow rescue services to access the venue without any difficulties.

### **§ 5**

#### **PERSONAL DATA PROTECTION**

1. The Controller of the Visitors' personal data is Metropolis GZM headquartered in Katowice (40-053), at ul. Barbary 21A, hereinafter referred to as the "Controller".
2. The Controller's contact data are as follows: telephone number: 32 718 07 00, email: [kancelaria@metropoliagzm.pl](mailto:kancelaria@metropoliagzm.pl).
3. The Controller states the following purposes for the processing of the Participant's personal data:
  - a. registering participation in Workshops for children and young people
  - b. carrying out obligations of the Controller arising from the applicable provisions of law with regard to organisation of the Zone
  - c. actions carried out within the scope and for the purpose for which the Participant has granted a separate consent
  - d. possible establishment, exercise or defence of legal claims, which is a legitimate interest of the Organiser
  - e. and, should it be necessary to demonstrate the facts, for archiving (evidential) purposes to secure information and data, which is a legitimate interest of the Organiser
4. Article 6(1) a, b, c, f of the GDPR constitutes the legal basis for processing of the personal data of the Participant.
5. Provided that the Participant has granted their consent to the above, they have the right to withdraw that consent at any time, without it affecting the lawfulness of any processing conducted on basis of the consent before its withdrawal.
6. Personal data of the Participant will be processed during organisation and functioning of the Zone, and after its termination, until the statute of limitation period for the claims expires or for the period arising from the applicable provisions of law. In the case of legitimate interests of the Controller – during their pursuit. With regard to data which are subject to the Participant's consent – until this consent is withdrawn.
7. Personal data of the Participant can be disclosed to entities, services of which the Controller uses in connection with the organisation of the Zone, including a company responsible for workshops for children and young people.

8. Personal data will not be transferred to any third country or any international organisation.
9. Personal data will not be subject to automated processing or profiling.
10. Visitors have the right to access their data and to rectify them, to erase them, or restrict their processing, and the right to data portability, as well as the right to object to the processing.
11. Should the Visitor establish that the personal data processing violates the GDPR provisions, they are further entitled to lodge a complaint with a supervisory authority (the President of the Personal Data Protection Office or any other relevant supervisory authority).
12. Provision of personal data by the Visitor is voluntary, however, participation in the Zone is not possible without it.
13. Should the Visitor fail to provide the required personal data, they may not be able to participate in the Zone. Failure to give consent may make providing services related to the Zone impossible.
14. Minors are allowed to stay within the Zone:
  - a. in the care of a statutory representative or another adult having custody of the minor (hereinafter: "Guardian") as well as upon showing a declaration of responsibility of the minor signed by the Guardian,
  - b. upon showing a declaration of consent to the participation of the minor in the Zone signed by the Guardian – applicable to minors between 13 and 18 years of age.

## **§ 6 FINAL PROVISIONS**

1. Entry to the Zone is tantamount to accepting and observing these Rules and Regulations.
2. Any amendments hereto are published at [www.metropoliagzm.pl](http://www.metropoliagzm.pl).
3. The provisions of the generally applicable Polish law and, in particular, of the Civil Code, apply to any matters unregulated by these Rules and Regulations.
4. The Organiser can record the Congress for documentary purposes or for the Organiser's advertising and promotional purposes. The Organiser can use such a recording or photograph or its fragment, including those showing image of a Participant or another person staying within the Zone, without time limitation, with no remuneration due for using the image, in all fields of exploitation, including fields of exploitation specified in Article 50 of the Act on Copyright and related Rights, in particular by means of copying, multiplying, distributing and further disseminating, including exhibiting, displaying, playing, as well as broadcasting and re-broadcasting, and making publicly available in such a way, so that anyone can have access to it at any time or place.
5. Headings applied herein have been used exclusively to facilitate understanding of the provisions.
6. The Rules and Regulations enter into force upon the opening of the Zone.

Appendix:

Rules and Regulations of video surveillance – Appendix 1